

TRUSU Grants Application Form

*****Please attach Project Description and Budget to Application***
See reverse for details**

Club: TRUSU _____ Club

Project Name: _____

Project Date(s): _____

Funds Requested: _____

Signing Authorities:

Name (please print)

Name (please print)

Signature

Signature

For Office Use Only

Date Received: _____

Receiver Name: _____

Receiver Signature: _____



Guidelines for Project Description:

- State the benefit the project will provide for your fellow Students' Union members – be specific
- Provide an estimate of the number of Students' Union members and non-members to participate

Guidelines for Project Budget:

- Include all anticipated expenses – be specific and research the actual costs of items as opposed to guessing
- Remember that alcohol, capital (permanent material) expenses over \$100, and the participation of non-members are not eligible for funding
- Remember that some expenses such as poster printing are already available for Clubs free of charge and need not be included
- Include all anticipated revenues – projects with fundraising efforts are more likely to be supported and Clubs with parent or affiliate organisations will be expected to seek funds from those organisations as well
- Remember that budgets that are frugal and accurate are more likely to be supported than those that are extravagant, inflated, or lack detail